



There are a few times when we will have to tell someone else what you said:



- We sometimes tell our managers so they can check that we are doing a good job.
- We will write information about our meetings on our computers.

Only people we work with will see this information.



We will also **have to tell someone** if we are worried that **someone is being hurt or might be hurt**.

If this happens, then we will talk to you about it first.



