

Sytchampton Endowed Primary School
Admissions Policy 2025/26

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Age at Time of Admission

By law, your child reaches school age at the beginning of the term after the one in which they have their fifth birthday. The Admissions Policy which has been adopted by Sytchampton Endowed Primary School allows children to start at the beginning of the year in which they have their fifth birthday i.e. children whose fifth birthday falls between 1 September and 31 August may start school at the beginning of that school year (the Autumn Term).

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No child may start school before the year in which they become five.

Closing Date for Applications

The closing date for applications for admission is 15th January 2025.

Applications Exceeding the Published Admission Number

Applications in excess of the published admission number will be dealt with in accordance with the school's Admissions Policy. The school will be compliant with the Admissions Code of Practice 2018.

measurement will be taken using the GeoCode Points for each property and the centre point for the centre of the school. The Local Authority use a software package called Arcview GIS to determine distance. Ordnance Survey will supply the co-ordinates that are used to plot an address within this system. In the event of equal distance applicants, an equal place will be allocated by random selection (lottery). Someone totally independent of the Local Authority will supervise this process).

SEND CHILDREN

Children with an Education Health & Care Plan which name Syton Endowed Primary School will be allocated a place.

Looked After Children

* § 30(1) of the Children Act 1989, and any child who is (a) in the care of the local authority (b) being provided with accommodation by them in the exercise of their social services functions (including children with foster parents) at the time of making the application to the Local Authority for a place at the school. This includes children who are becoming subject to an adoption, child arrangements order, special guardianship order and includes those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted (evidence of this must be provided and prior to being allocated a place).

Primary

)RU WKH SXUSRVHV RI WKLV DGPLVVLRQV SROLF\ 3SULP the permanent only residence or main residence of the child. Documentary evidence may be required. Where care is split equally, the address to be used for the purpose of allocating a place must be stated on the application form and must be agreed as

The Local Education Authority, on behalf of the Governors, will notify parents of the outcome of their application for a place in the intake year. In the case of over subscription, the school will maintain a waiting list until 31st December 2025 and any vacancies will be allocated in accordance with the priorities set out above.

Children of Service Personnel/Crown Servants

When applying oversubscription criteria, if the application is for the child of service personnel with a confirmed posting or the child of crown servants returning from overseas, the address the child will be living at will be used (even if a future address) as long as the parents provide some evidence of this intended address. A Unit or TXDUWHULQJ DGGUHV V ZLOO me Address-Where Do you Work in the Field of KLOG ↑ V application against oversubscription criteria, where a parent requests.

Admission of children outside their normal age group

Parents may seek a place for their child outside of their normal age group, for example, if the child is more able or has experienced problems such as ill health. In addition, the parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group to reception rather than year 1.

The Governors of the school must make the decision based on the circumstances of each case and in the best interests of the child concerned. This will involve the head completing an educational assessment to determine whether or not it is appropriate for the individual child to delay or accelerate their entry into school and be taught outside of their chronological age group.

Appeals Procedure

Appeals by parents, in writing, and setting out the grounds for the appeal should be submitted to the Chair of the Governors, care of the school within 20 school days from the date when notification of the refusal of a place was received. An independent appeals panel will be set up, comprising a minimum of three trained LQGHSHQGHQW PHPEHUV ZLWK QR NQRZOHGJH RI WKH decision is final and abiding.

7KH *RYHUQLQJ %RG\ UHVHUYHV WKH ULJKW WR DPHQG V accordance with legislation, providing that it does not apply to the current year of admission.

