

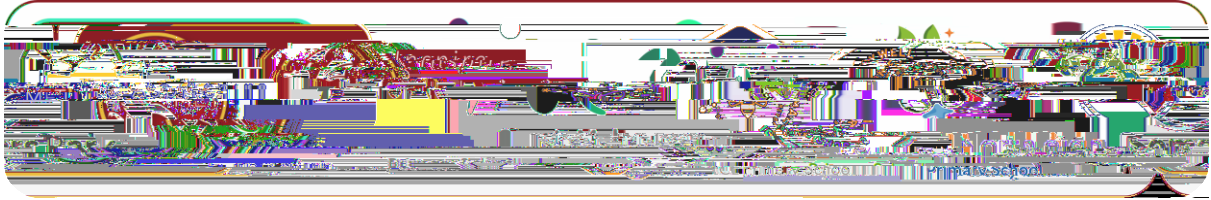




# Admissions Policy 2025-26 FOR CONSULTATION6

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## **Admissions Policy 2025-26 FOR CONSULTATION6**

### 1. Consultation

This policy is currently open to consultation and feedback for:

Current Parents

Prospective Parents

MET Employees

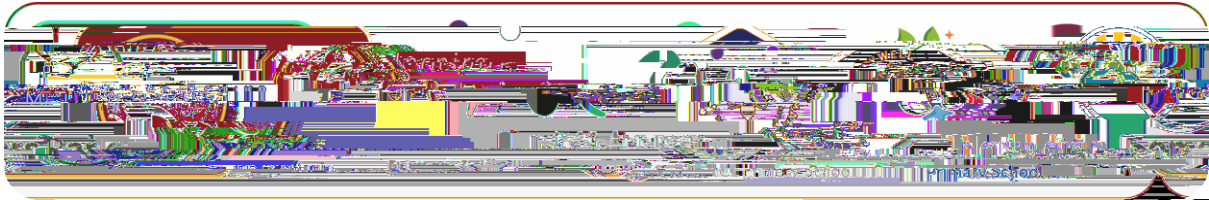
MET Governance

- Members,
- Trustees
- Loc8t871 Oicy 2025



# **Admissions Policy 2025**





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### 3.7 Definition of statutory school age for primary phase children

Legally, children do not have to be in full time education until the term following their fifth birthday: this is the compulsory school age.

#	Can defer until	If I defer which class will my child join
1 September 31 December	January	Reception class
1 January 31 March	April	Reception class
1 April 31 August	Please see section 2.9 below.	

However, children are normally admitted to school in the September following their fourth birthday.

### 3.8 Deferred entry to Reception

Where an applicant to Reception is below compulsory school age the parent(s) can request:

- a. that the date their child is admitted is deferred until later in the academic year or until the term in which the child reaches compulsory school age (see section 2.7 above), or
- b. that their child takes up the place part-time until the child reaches compulsory school age.

### 3.9 Delayed entry to Reception

Summer born children (children born from the beginning of April to the end of August) reach compulsory school age in the September following their fifth birthday. If a parent/carer wishes for their summer born child(ren) to start school in the reception year group in the September following their fifth birthday, the Trust will make a decision based on the circumstances of the individual case. Factors considered may include:

- in the case of children born prematurely, the fact that they may have naturally fallen into the lower age group if they had been born on their expected date of birth;
- whether delayed social, emotional, cognitive or physical development is adversely affecting their readiness for school;
- whether they have previously been educated outside their normal age group. Children placed in a year group below their chronological age will have to start school full-time immediately, as they will be compulsory school age.

Where the Trust indicates willingness to accept an application from a child placed out of year group, this will not guarantee a place at the preferred school as any application will be have



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to be made with the admissions round for the year in which the child is starting school and considered against the published admission criteria.

### 3.10 Children applying outside normal age range

The decision to accept a child into a year group outside of its chronological age group rests with the admission authority who must decide each case on its individual circumstances.

### 3.11 Appeals

#### a. September intake.

After the closing date for applications (15<sup>th</sup> January for Reception) the LA will send each school lists of all their applicants. Each school will apply its admission criteria and allocate up to the PAN to each school. Parents will be informed of the allocation of places by the Local Authority, 16<sup>th</sup> April. If parents wish to appeal they need to contact the school directly to request this.

On receipt of an appeals request the school will request that the LA convenes an independent appeals panel at which both parents and the Trust will present their cases. Decisions made by the panel are legally binding.

#### b. In-Year applications

Appeals for In-Year admission should be made using the same process as September intake.

### 3.12 Waiting Lists

Where the school is oversubscribed and places have been refused to applicants, a waiting list will be maintained for any vacancies which subsequently arise. The waiting list will be referred to for all applications within the year and will be prioritised according to the admission criteria and not by reference to the date of joining the waiting list.

The list will be maintained by the school for the period of the academic year.

### 3.13 In-Year Transfer Years Reception to 6

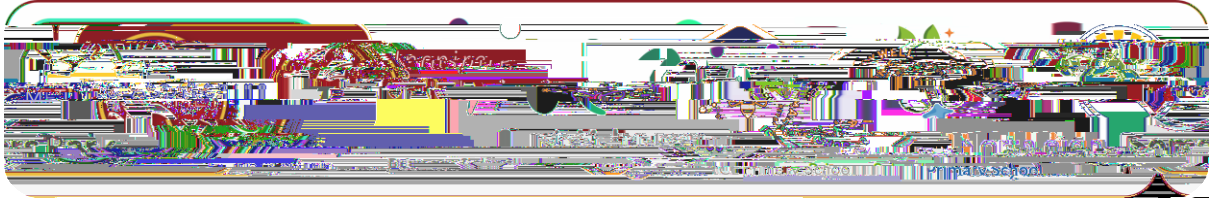
Parents who wish to obtain a place at any of the schools other than at the September intake to Reception, should send applications to School Admissions who will liaise with schools and write to the parents with the outcome of their application.

Further information can be found at

[https://www.worcestershire.gov.uk/info/20099/school\\_admissions/706/in-year\\_applications](https://www.worcestershire.gov.uk/info/20099/school_admissions/706/in-year_applications)

If the year group in the preferred school is full or oversubscribed and where further admissions would prejudice the efficient provision of education or use of resources, then the school will refuse the place.





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The applicant will be given the opportunity to appeal and an appeals form will be supplied. The Trust will also notify the parents of any places available at another suitable Trust school. If the parents choose to appeal for a place at the preferred school an independent appeals panel will be convened by the LA at which both parents and the Trust will present their cases. Decisions made by the panel are legally binding.

### 4. Fair Access Protocol

MET schools work in cooperation with Worcestershire Fair Access Protocol.  
For more information please access:

[http://www.worcestershire.gov.uk/info/20632/school\\_admissions\\_policies\\_and\\_appeals](http://www.worcestershire.gov.uk/info/20632/school_admissions_policies_and_appeals)

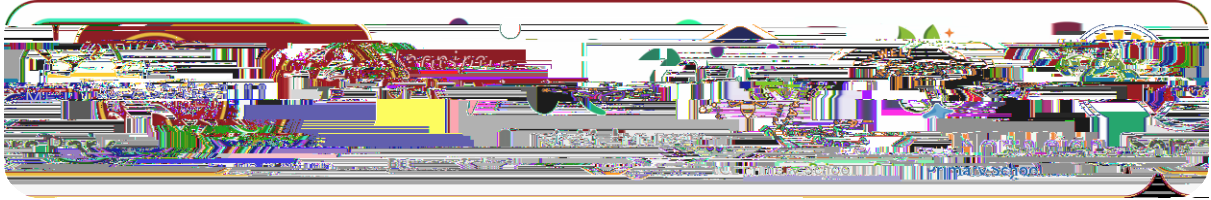
### 5. Consultation Process

This policy was developed through the Trust and LA s consultation processes.

### 6. Relationship to other policies

Parents and students are encouraged to visit the schools websites and attend open days/evenings.

### 7.



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### Appendix 1. Admission Criteria Notes:

1. Looked After and Previously Looked After children;
  - a. *looked after child*
  - i.
  - ii.

# **Admissions Policy 2025**

