



TUDOR GRANGE ACADEMY  
REDDITCH

## **Tudor Grange Academy Redditch**

### **Admission Policy for 2025/2026**

8. Where the Academy is named in an EHCP, it will admit the child. Where this happens in the 'normal admission round' (i.e. admission to Year 9 or Year 12 at the start of September), their place will be allocated before others within the PAN, reducing the number remaining. Where this happens at any other time, they will be admitted when the Academy is named regardless of numbers.
9. The Academy has a Specialist Resource Provision (**SRP**) (10 places) and a SEN unit (45 places) which cater for children who have Autistic Spectrum Disorder (**ASD**). All of these children have an EHCP and are therefore admitted under the process described above, and not under this policy. This includes children whose normal age group is Year 7 or Year 8.

### **Published Admission Number (PAN) for Year 9**

10. The PAN for Year 9 is **180**.
11. As stated above, the Academy does not admit children to Year 7 or Year 8 under this policy in the 'normal admission round'. Any children admitted to these year groups will have an EHCP and will be allocated an SRP or SEN unit place under separate statutory processes described above. There is therefore no PAN set for Year 7 or Year 8.

### **Oversubscription Criteria for Year 9 to Year 11**

12. Where there are fewer applications than places available, all children will be offered a place. Where there are more applications than places available, the order in which places will be allocated will be:

#### **12.1. Looked after and previously looked after children**

provided with accommodation by a Local Authority in the exercise of their social looked after in England, but ceased to be so because they were adopted, or became subject to a child arrangements or special guardianship order, as well as a child who appears to the Admission Committee to have been in state care outside of England (i.e. in the care of or accommodated by a public authority, religious organisation or any other provider whose sole/main purpose is to benefit society), but ceased to be so as a result of being adopted.

Applications in this category may need to be supported by documentary evidence, their status, and/or an adoption, child arrangements or special guardianship order. In the case of children adopted from state care outside England, evidence of having been in state care outside England and of being adopted may be required, ideally accompanying the application. When considering the evidence provided, the DfE's current guidance will be followed.

Where the Virtual School Head (**VSH**) at the Local Authority has already verified



All applicant children not included in any of the categories above will be included in this category.

**Published Admission Number (PAN) for Year 12**

13. The PAN for Year 12 is **50**.
14. This PAN relates to external applicants for Year 12 only, as existing Year 11 pupils are already on the roll and do not need to apply for admission under this policy. Existing Year 11 pupils who

5 and four at grade 6, only the four at grade 6 and four grade 5 GCSE results would be taken into account. The total of these is 36 which, divided by eight, gives an Average Grade Score of 4.5.

18. Once the threshold is reached, this will put all external applicants on an equal footing for places, with the oversubscription criteria and tie breaker set out below being applied where there are more eligible applicants than places available. For the avoidance of doubt, an applicant pupil with a higher Average Grade Score will not receive higher priority.
19. These criteria are part of the Academy's determined admission arrangements and will be strictly applied. They will only be adjusted where this is necessary in order to avoid a particular/substantial disadvantage caused by a disability or other protected characteristic in their application, which has not already been addressed during the examination process via special consideration or access arrangements.

### **Oversubscription Criteria for Years 12 and 13**

20. Where there are fewer applications than places available, all external applicants will be offered a place. Where there are more applications than places available, the order in which places will be allocated will be:

#### **20.1. Looked after and previously looked after external applicants**

'applicant' is one who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their powers under section 20 of the Children Act 1989. 'previously looked after applicant' is one who was looked after in England, but ceased to be so because they were adopted, or became subject to a child arrangements or special guardianship order, as well as an applicant who appears to the Admission Committee to have been in state care outside of England (i.e. in the care of or accommodated by a public authority, religious organisation or any other provider whose sole/main purpose is to benefit society), but ceased to be so as a result of being adopted.

Applications in this category may need to be supported by documentary evidence, such as a signed letter from the applicant's current or former Social Worker confirming their status, and/or an adoption, child arrangements or special guardianship order. In the case of applicants adopted from state care outside England, evidence of having been in state care outside England and of being adopted may be required, ideally accompanying the application. When considering the evidence provided, the DfE's current guidance will be followed.

Where the Virtual School Head (**VSH**) at the Local Authority has already verified the applicant's status and the Academy is able to confirm this with them, there will be no need for evidence to be provided with the application.

#### **20.2. All other external applicants**

All applicants not included in the category above will be included in this category.

### **Tie Breaker**

21. Where there are more applicants than places in any of the oversubscription categories



Local Authority using their Common Application Form, which will be available on their website. For applicants resident in Worcestershire County Council, the webpage can be accessed by clicking here:

[Apply for a school place | Worcestershire County Council](#)

33. Parents must carefully consider the oversubscription criteria above to check whether any

43. In respect Year 9 to Year 11, the Academy has opted into Worcestershire County Council's coordinated scheme for in-year admission. Applications for in-



Parents do not have a statutory right of appeal against a refusal of a request for admission outside normal age group, however they may complain to the Academy about the outcome if they wish.

### **Statutory Right of Appeal**

53. Parents have a statutory right of appeal to an independent Admission Appeal Panel against the refusal of a place at the Academy. The refusal letter will set out full details of this right, including where the grounds of appeal must be sent and the deadline for doing so.
54. The Academy will publish an admission appeal timetable for appeals against refusals in the 'normal admission round' on or before 28 February 2024.

### **Waiting List**

55. The Academy has a waiting list for each year group from Year 9 to Year 11, which continues to run throughout each school year and into the next. Names will not be removed from the waiting list unless parents contact the Academy to say that they want their child's name to be removed.
56. In Year 12, the Academy operates a waiting list until 31 December following the admission of the cohort in September, after which time the list is deleted. No waiting list is maintained for Year 13.
57. Waiting lists are ranked by reference to the oversubscription criteria above, and not by reference to the date that the child/ applicant's name was added to the list. This means a child/applicant's name can go up, as well as down, the list as more names are added.
58. When a place becomes available, the tie breaker set out above (i.e. distance then random allocation) will be used to determine which child/applicant in the highest category (if more than one) will be offered the place.
59. Children allocated a place under the Fair Access Protocol (which all schools are required to participate in) will take precedence over children on the waiting lists.

### **Review and Determination of Admission Arrangements**

60. The admission arrangements for an Academy must be determined every year by the Board of Trustees. Where any changes are proposed from the criteria determined for the previous intake, these must be consulted on for a minimum of 6 calendar weeks between 1 October and 31 January, ahead of determination on or before 28 February.
61. The admission arrangements for the 2025 intake were determined on 8 February 2024.